

**WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, August 25, 2015
Wilton-Lyndeborough Cooperative M/H School-Media Room
6:30 p.m.**

Present: *Geoff Brock, Harry Dailey, Matt Ballou, Jim Button, Mary Guild, Fran Bujak, Joyce Fisk, and Carol LeBlanc.*

Superintendent Christine Tyrie, Business Administrator Lise Tucker, Director of Student Support Services Betty Moore, Principals Brian Bagley and Tim O'Connell and Clerk Kristina Fowler

I. CALL TO ORDER

Chairman Brock called the meeting to order at 6:30pm.

II. ADJUSTMENTS TO THE AGENDA

Mr. Brock noted there will be a non-meeting to relay advice of the attorney and Ms. LeBlanc would like to discuss the lice policy as referred to in the FRES staff handbook. Superintendent Tyrie reported an additional transfer that has been passed out.

III. PUBLIC COMMENTS

There is no public comment to report.

IV. BOARD CORRESPONDENCE

There was no correspondence to report.

V. CONSENT AGENDA

a. Reports

i. Superintendent's Report

ii. Transfer/s

The reports have been reviewed by the Board.

Mr. Bujak requested to pull the Superintendent Report in regard to special ed, he would like to see a report that shows budgeted vs. start of the year which will be provided.

Mr. Dailey questioned why the furniture requested for one of the transfers did not come to the Building Committee to coordinate with the other district furniture.

Superintendent Tyrie noted the furniture requested is for tables and chairs to hold board meetings at LCS and was not thought of to bring to the Building Committee. The other transfer is for \$5,120 as there is an increase in the number of students.

A MOTION was made by Mr. Bujak and SECONDED by Ms. Guild to approve the transfer \$1,100 from legal professional services to furniture and fixtures for furniture for LCS.

Voting: all aye; motion carried unanimously.

A MOTION was made by Mr. Bujak and SECONDED by Mr. Dailey to approve the transfer \$5,120 from other student support services WLCMS and FRES, to other student support services LCS for online curriculum for students with autism.

Voting: all aye; motion carried unanimously.

52 **VI. ACTION ITEMS**

53 **a. Approve Minutes of Previous Meeting**

54 *A MOTION was made by Mr. Dailey and SECONDED by Ms. Fisk to approve the minutes as*
55 *amended.*

56 *Voting: six ayes; one abstention from Mr. Bujak, motion carried.*
57

58 **b. MS 25**

59 • **End of Year Reconciliation**

60 Ms. Tucker explained that we are returning more than anticipated due to additional Medicaid received,
61 the cap reserve was not recorded, and prior encumbrances were not spent as well as overestimated
62 functions in 1400 and 1600's. The final unanticipated revenue projected is \$100,237.16 and the final
63 general fund expenditure is \$292,557.78 adding up to \$392,794.94 going back to tax payers.
64

65 Mr. Brock commented that we should strive to make the budget number as accurate as possible; we
66 need to figure out what is the right amount.
67

68 **c. Policies**

69 **i. Attendance Policy 2nd Read**

70 There was a lively discussion on this policy.
71

72 Mr. Ballou noted it is a bad precedence to set and if we want to reduce the number of sick days we do
73 it the best way through the contract.
74

75 Ms. LeBlanc suggested as a start determining who the subs are replacing.
76

77 Mr. Brock suggests having Mr. Bujak write up a policy which he described which included providing
78 doctors notes for absences after a certain number of days.
79

80 *A MOTION was made by Mr. Ballou and SECONDED by Mr. Dailey (for purposes of discussion to*
81 *table this.*
82

83 *After clarification from Mr. Ballou that his thought was to table this completely and pursue through*
84 *the CBA, Mr. Dailey WITHDREW his motion.*
85

86 Mr. Brock noted, we could table it and move it to the parking lot.
87

88 *Mr. Bujak SECONDS the motion to continue.*

89 *Voting: six ayes; two nays, motion carried.*
90

91 Mr. Bujak will bring his revision to the Board for review and further discussion of this policy will be
92 had at that time.
93

94 **d. FRES Last Day of School**

95 Mr. Brock relayed that Mr. LoVerme requested to add this to agenda. He believes that FRES students
96 should make up the days they will miss due to the late opening. He feels it for a struggling student
97 those 4 days may make a difference.
98

99 Mr. Brock noted, toward the end of the year we could think about ways to mitigate the loss.
100

101 Superintendent Tyrie noted the staff has been front loaded with PD; we could have blizzard bags for
102 students or do a day during February vacation or a vacation time. The PD days would be a cost due to

transportation. We do however; have the longest instructional day you are allowed and she is not an advocate for cutting the year short but even with the fewer days we are over in instructional time and do not count recess which you are allowed to count.

Mr. Button noted he is an advocate for 180 day school days and if adjustments are to be made in the future it needs to be clear.

It was decided that it is unusual year and at this time no adjustments will be made.

e. FRES Staff Handbook

Ms. LeBlanc commented that the head lice portion of the handbook should be changed as it indicates to send students home and this is not the current recommendation from DOE and others as there is no illness associated with head lice. She will share her documentation with the Mr. O'Connell and he can in turn share it with the school nurse.

VII. SPED CAPITAL RESERVE ACCOUNT-FOLLOW UP

Superintendent Tyrie reported that she spoke to Attorney, Diane Gorrow, who reviewed the statute and there is no requirement in the statute that the District expend its general fund before using monies in the contingency fund. Although she needs to review the warrant article to be sure there is no restriction in the article. We are looking to find the article.

VIII. TRANSPORTATION COST TO BOYS AND GIRLS CLUB-FOLLOW UP

Ms. Tucker reported that she contacted Steve Brown and he quoted a minimum of \$195 per day and currently did not have a bus or driver to dedicate for this therefore would have to invest in both. He would want a contract for \$25,000 and want us to run it and direct bill for it.

Mr. O'Connell noted that the Boys and Girls Club were looking into leasing a bus and he had placed a call to them but has not heard back. Last he knew, they told him our enrollment numbers were down and he does not know where they stand currently. It had been close to 40 kids a day on average and he believes 8-10 Lyndeborough students who wanted to take advantage as well.

Mr. Dailey cautioned putting the District on the "hook" if the Boys and Girls Club cancelled the program and we are committed to the contract.

IX. SUPERVISION AND EVALUATION UPDATE

Dr. Tyrie reported this is pilot year 2 and will work with the Union. She went back and changed the rubric and wording under professional responsibilities. There is no need for adoption by the Board as it is still a pilot.

X. COMMITTEE REPORTS

i. Budget Liaison

• Draft Schedule of Joint Meetings

Mr. Dailey reported it was a relatively quick meeting. The draft schedule of dates was reviewed and Ms. Tucker went over the unexpended fund balance which they seemed happy with. The financial pieces of the elementary project were also reviewed.

Superintendent Tyrie reported that the draft schedule of joint meetings is basically the same as last year. She would like to change the first November board meeting from November 10 to November 17 and the Budget Committee requested alternating Tuesdays and Wednesdays although they will be short at least one member for each meeting regardless. The November date will be moved to the 17th but the Tuesdays will remain.

Mr. Bujak questioned when the Board would like the CIP updated and it was determined to have this toward the end however it can always be moved if needed.

In response to a question from Mr. Dailey, as to how it will incorporate into the budget, Mr. Bujak responded he assumed into a warrant article.

It was suggested to add a half hour after each budget session for Board discussion. They may also incorporate a workshop into the schedule.

ii. Elementary Building Renovation Committee

The certificate of occupancy is expected Thursday for LCS after the walkthrough and FRES not formally as a school until September 3. "Construction wise", everything is in excellent shape. The library furniture is about 2 weeks late, delayed from the manufacturer. The Wilton Selectman rescinded their original decision to make Tremont Street a one-way street and have it changed back to what it was last year. A punch list will be started for FRES at the end of this week. It will come down to the wire again but since we delayed the opening at FRES we should be OK. A community open house will be scheduled sometime in September.

XI. RESIGNATIONS / APPOINTMENTS / LEAVES

a. Appointments

- **Alex Kogon-Chemistry/Physics Teacher**
- **Greg Wider-HS English Teacher**
 - **FYI New Hire**
 - **Tory Rysnik-Alternative Education Specialist**

A MOTION was made by Mr. Dailey and SECONDED by Ms. Guild to appoint Mr. Alex Kogon, Chemistry/Physics teacher and Mr. Greg Wider, HS English teacher.

Voting: all aye; motion carried unanimously.

XII. PUBLIC COMMENTS

There was no public comment to report.

XIII. NON-PUBLIC SESSION RSA 91-A: 3 II (A)

The non-public session was not held.

ADJOURNMENT

A MOTION was made by Mr. Ballou and SECONDED by Ms. Fisk to adjourn the Board meeting at 8:10pm to hold a non-meeting to relay advice of the attorney.

Voting: all aye; motion carried unanimously.

*Respectfully submitted,
Kristina Fowler*